



November 24, 2025

VIA CERTIFIED MAIL – RETURN RECEIPT REQUESTED AND EMAIL (to the current Board President and all known Board member emails) 7015 3430 0000 2802 3929

West Hampton Woods HOA c/o Board of Directors
311 Hampton Ridge Drive
Wentzville, Missouri 63385

Re: Notice of Termination of Community Association Management Agreement Effective Date of Termination: February 1, 2026

Dear Board of Directors,

Pursuant to the "Termination" provision on page 4 of the Community Association Management Agreement between Innovative Property Management, LLC ("IPM") and West Hampton Woods HOA, originally effective January 1, 2024 (and covering the period through December 31, 2026 unless earlier terminated), Innovative Property Management, LLC hereby provides formal written notice of its election to terminate the Agreement.

This termination is being delivered by certified U.S. Mail more than sixty (60) days in advance and will be effective on the first day of the month following the expiration of the sixty-day notice period. Accordingly, the management agreement and all services provided by IPM will terminate effective February 1, 2026, unless you agree in writing to have the effective date December 31, 2025 to allow for more clear financials due to the association being on a calendar year.

During the period, IPM will continue to provide the services outlined in the Agreement in the ordinary course and will work cooperatively with the Board (or its designated transition committee) to ensure an orderly transition of management responsibilities. Upon request, and subject to the limitations stated in the Agreement, IPM will make available for pickup or delivery the official records of the Association that are in our possession.

All association funds currently held in operating and reserve accounts titled in the name of West Hampton Woods HOA will remain the property of the Association. After all outstanding invoices owed to IPM for services rendered through January 31, 2026 have been paid, any remaining balances will be transferred in accordance with the Board's written instructions.

Innovative Property Management
PO Box 1757, Washington MO 63090
Phone: 314-922-8968

We appreciate the opportunity to have served the West Hampton Woods community over the past years and wish the Association and its members continued success in the future.

Sincerely,

Tiffany Jacobsen

Innovative Property Management, LLC

cc: All current Board members (via email)

Innovative Property Management
PO Box 1757, Washington MO 63090
Phone: 314-922-8968